

IMPORTANT: Students may not begin a practicum until this form is signed by all parties.

Student Name \_\_\_\_\_ myWSU ID \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Sem \_\_\_\_\_ Zip: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Acceptance into the Organizational Leadership and Applied learning m

\_\_\_\_\_

\_\_\_\_\_ Minimum 2.00 GPA

\_\_\_\_\_ Submission of acceptable learning objectives and job responsibilities

\_\_\_\_\_ Submission of appropriate Affiliation Agreement (if needed)

APPROVAL OF ASSIGNMENT:

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

It is imperative that a \_\_\_\_\_ be established at the beginning of the internship. This allows all who are involved to understand what the student will hope to accomplish and will be a yardstick for measuring student accomplishment. The job description should be made up of work-related duties that have been mutually agreed upon by the *student and site supervisor* for the length of the applied learning assignment.

Please list \_\_\_\_\_ applied learning *responsibilities* (e.g. – budget preparation):

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_
- (6) \_\_\_\_\_
- (7) \_\_\_\_\_
- (8) \_\_\_\_\_
- (9) \_\_\_\_\_
- (10) \_\_\_\_\_

Student Initials: \_\_\_\_\_ Site Supervisor Initials: \_\_\_\_\_ Faculty Supervisor Initials: \_\_\_\_\_

Describe