

WICHITA STATE UNIVERSITY  
APPLICATION FOR EXCEPTION TO CATALOG REGULATIONS

Name: \_\_\_\_\_ myWSUD: \_\_\_\_\_  
Street address: \_\_\_\_\_ Major(s): \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

This completed petition must be submitted to an Advising Records Office staff member no later than \_\_\_\_\_.  
We will have the results available no later than \_\_\_\_\_.

**Part I:** State in **SINGLE SENTENCE** the nature of your request (i.e. admission to the University; late drop of class(es); waiver of graduation requirements, etc.). Include the semester involved and the course name, number and CRN(s) if applicable. **Note #2 below** you must also include a typed request.

\_\_\_\_\_  
\_\_\_\_\_

**Part II:** Justification for the request (attach documentation and additional pages). Incomplete petitions, or petitions which lack documentation, may not be acted upon or may be denied based on lack of supporting documentation.

CHECKLIST :

- I understand it is strongly suggested that I meet with an advisor prior to submitting my petition.
- I understand I also need to submit a 1 page (max) request stating the detailed reasons for my request.
- I understand I need to provide all appropriate documentation to justify my claim (emails, invoices, letters, etc.) and that

