



**Academic Activity** Any draft, assignment, assessment, examination, project, applied learning (e.g. internships, co-ops, practicums, field experiences or trips, clinical experiences, or student teaching), research, publication, presentation, or other activity that is completed, submitted, and/or required to fulfill course or degree requirements or obtain a specific distinction, or is conducted in conjunction with an academic program or course.

**Academic Integrity Committee** A panel of three (3) or five (5) individuals. A panel of three (3) individuals will consist of two (2) faculty appointed by the Faculty Senate and one (1) student from the Student Conduct & Community Standards Board. A panel of five (5) individuals will consist of three (3) faculty appointed by the Faculty Senate and two (2) students from the Student Conduct & Community Standards Board. The Committee is responsible for determining whether or not the Respondent(s) violated this policy and appropriate sanction(s) (if applicable). One (1) panelist will serve as the Committee Chairperson, selected by the Committee at the time of the hearing.

**Advisor** An individual selected by the Complainant or Respondent to assist the Complainant Respondent throughout the Student Academic Integrity process including, but not limited to, a parent, friend, faculty member, advocate, or legal counsel. An Advisor may advise and assist the





As members of the University community, all students, student groups, and student organizations are expected to display respect for the rights of themselves and others and to be accountable for their behavior. Lack of familiarity with University policy is not a defense to a violation of this policy. Unless specifically noted in the policy definition, intent is not a required element to establish a policy violation.

Academic misconduct includes a broad range of violations. The following list, while not comprehensive, provides examples of actions that violate the expectations for the responsible acquisition, discovery, and application of knowledge by students at Wichita State University:

- A. *Plagiarism* – Representing the words, ideas, graphics, or any portion of another's work, whether published or unpublished, as one's own and/or without appropriate and/or accurate citation/attribution.
- B. *Unauthorized Use or Possession of Materials or Resources* – Using or possessing any materials or resources during an academic activity without the express permission of, or in a manner that is inconsistent with the express permission of, the faculty member. Unauthorized use of materials or resources includes, but is not limited to, any electronic device; course textbooks, articles, cheat sheets, other print sources; and/or looking at another individual's current or previous academic work. This includes submission of materials that were purchased or otherwise obtained by an outside or commercial source (e.g. ghostwriting or pay-for-paper services).
- C. *Unauthorized Collaboration or Consultation* – Collaborating or consulting with another individual or group during an academic activity without the express permission of the faculty member.
- D. *Fabrication, Falsification, or Misrepresentation of Information* – Providing fabricated or falsified information or misrepresenting information in an academic activity or related to academic attendance or other academic requirements.



E. Discretion

Discretion is expected by those involved in the Academic Integrity process, especially as it relates to investigations of Academic Integrity allegations. Details should only be shared by those that are on a need to know basis, and with compliance of the Family Educational Rights and Privacy Act (FERPA).

**VIII.**







~~for each violation. This recommendation would result in the resolution option of a Formal Hearing be selected for the Respondent by the Associate Dean or designee.~~

**E. Informal Resolution**

If the assigned Conduct Administrator believes the outcome for the alleged violation is not egregious and the Respondent accepts responsibility for the alleged violations as well as accepting the faculty's-imposed sanctions, then Respondent may elect to have the case resolved by Informal Resolution. Informal Resolution takes place between the Respondent and a Conduct Administrator and does not allow for the presentation of Witnesses or additional information to be submitted by the Respondent prior to the meeting, although the administrator may follow up with other parties as necessary.

An Informal Resolution may occur directly following an Informational Meeting or may be scheduled for a later date. Every effort will be made to schedule an Informal Resolution within ten (10)

Faculty Senate shall determine the faculty members appointed to serve and SCCS will appoint the student representatives to serve on the Academic Integrity Committee. Members are appointed for a one-year term with the possibility of reappointment. University governance bodies may recommend individuals for membership to Faculty Senate. All members must complete appropriate and thorough training prior to hearing cases.

An Academic Integrity Committee is conducted by a panel of three (3) or five (5) individuals comprised of students and faculty, based on availability. A panel of three (3) individuals will consist of two (2) faculty appointed by the Faculty Senate and one (1) student from the Student Conduct & Community Standards Board. A panel of five (5) individuals will consist of three (3) faculty appointed by the Faculty Senate and two (2) students from the Student Conduct & Community Standards Board. A minimum of one (1) panelist must be a student. The Board is responsible for determining whether it is more likely than not that a violation occurred and will determine appropriate outcomes(s). One (1) panelist will serve as the Committee Chairperson, selected by the [Associate Dean of students](#) or their designee, and is responsible for communicating the determination of responsibility to the [Associate Dean of Students](#) or designee, who will notify the Respondent(s) and Complainant(s) of the decision. Decisions of the Academic Integrity Committee will be determined by a majority vote. A member of the Student Conduct & Community Standards staff or designee will serve as the Student Conduct Board Advisor and does not cast a vote.

#### **H. Hearing Format**

Hearings will be conducted in private in accordance with state privacy laws and the Family Educational Rights and Privacy Act (FERPA).

The Complainant, Respondent, and the respective Advisor(s), if applicable, of each party are permitted to attend the entire hearing, except for deliberation.

In cases involving multiple Respondents, the [Associate Dean of Students](#) or designee may determine that the hearings be conducted jointly. Any Respondent wanting to have their hearing conducted individually, may submit a written request a minimum of three (3) University business days prior to the scheduled hearing to the [Associate Dean of Students](#)

Relevant records, pictures, written statements, impact statements, and other information may be accepted for consideration for the hearing when submitted to Student Conduct & Community Standards within five (5) days following the Informational Meeting.

All procedural questions are subject to the final decision of the Hearing Committee Chairperson with the assistance of the Student Conduct Board Advisor.

If the Respondent or Complainant, with adequate notice, does not attend a hearing, the hearing shall proceed in the Respondent or Complainant's absence.

SCCS may accommodate concerns for the personal safety, well-being and/or fears of confrontation of the Complainant, Respondent, Reporter, and/or Witnesses during the hearing by providing separate facilities, by using a visual screen, and/or by permitting participation by telephone, videophone, closed circuit television, video conferencing, video tape, audio tape, written statement, or other means, where the SCCS staff member deems this accommodation to be appropriate.

#### **I. Standard of Information**

Academic Integrity Committee will make a finding using the Preponderance of the Evidence Standard. This standard requires that it is more likely than not that a violation occurred. Under this standard, individuals are presumed to have not violated Section [2.17/Student Academic Integrity](#) unless preponderance of the evidence supports a finding that a violation occurred. The decision of the Academic Integrity Committee supersedes all prior decisions and sanctions. When the Committee views the evidence as meeting the burden of proof, it is expected that they will typically defer to the course faculty member's decision regarding sanctions. Deviations should be robustly justified in the Academic Integrity Committee's rationale. Respondents may continue in all courses during the Academic Integrity hearing(s).

#### **X. Process Outcomes**

In situations where the Respondent is found in violation but does not agree with the faculty-imposed sanction or the Academic Integrity Committee feels the sanction is too severe, the Committee may vote to reduce the previously assigned sanction. The sanction may be reduced to match the severity of the violation or to match the faculty member's syllabus in accordance with the Standard of Information.

Respondents who are found to have violated policy [2.17/Student Academic Integrity](#) may receive additional academic and/or disciplinary sanctions appropriate to the current violation(s) and in consideration of what the professor has already imposed. A single sanction may be issued, or a combination of sanctions may be issued depending upon the nature and severity of the violation(s). In the case of student groups and organizations, if a sanction issued by a national or other governing body exceeds that of the University, the University may concur with that sanction.

Potential sanctions include academic, disciplinary, and educational. Educational sanctions could include required training related to the misconduct. Academic sanctions could include additional academic requirements and/or assignment or course grade reduction. In cases where egregious and/or repeat offenses are found to have occurred, disciplinary actions such as disciplinary probation, suspension, or expulsion are possible as determined by the Academic Integrity Committee.

#### **A. Academic Sanctions**



duration of the original contract period. The student must complete all assigned educational sanctions before

~~**Dismissal**—Dismissal removes a student from their academic program and separates the student from the University for a period of two to seven years. During the dismissal, the student is not allowed on University premises unless authorized in writing in advance under conditions approved by the Vice President for Student Affairs or their designee. A currently enrolled student is withdrawn from their classes and is not eligible for a refund. A permanent registration hold is placed on the student’s account. If the student is an on-campus resident, the student’s contract with Housing & Residence Life is terminated and the student is responsible for paying any remaining fees for the duration of the original contract period.~~

~~Following the Dismissal, the individual must apply for readmission to the University. Readmission is not guaranteed. Readmission will only be considered when:~~

- ~~• Duration of Dismissal is complete~~

reflect upon their choices and/or develop skills to avoid further Academic Integrity violations in the future, including:

***Knowledge Attainment Activities*** Activities designed to increase a student's knowledge in areas related to the violation(s) committed including, but not limited to: attending workshops, researching a specific topic, interviewing a professional in a specific field, etc.

***Reflective Activities*** Activities designed to allow the student to reflect on one's own behavior and the impact of those choices on the student and others, including potential future impact if the same choices continue.

***Restorative Activities*** Activities designed to repair harm caused and give back to others or the larger community including, but not limited to: community restitution service, letters of apology, educational presentations, etc.

***Wellness Activities*** A



Upon receipt of the appeal request the Appeals Committee will work with SCCS to conduct a review of the case



2. Expungement may occur only for students who have sanctions other than suspension, dismissal, or expulsion and whose violations were determined not to have threatened or endangered the health or safety of any person. Records for a student(s) who has been suspended, dismissed, or expelled are not eligible for expungement.
3. Expungement decisions shall be made based on obvious long-term improvement in behavior, or lack thereof, (e.g., no violations of the student code for two or more consecutive semesters prior to graduation), and/or demonstration, or lack thereof, of cooperation in previous student conduct matters, and/or any other reasonable factor.
4. All Expungement decisions will be made by the Dean of Students or designee. The Dean may consult with any other university official, where appropriate, in making a final decision.
5. All expungement decisions are final, and are not subject to appeal.

**Formatted:** Font: (Default) Times New Roman, Font color: Black

**Formatted:** List Paragraph, Numbered + Level: 3 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Right + Aligned at: 1" + Indent at: 1.13"