

7KH 7DEOH RI &RQWHQWV

,QWURGXFWLRQ

\* HQHUDO 3URJUDP , QIRUPDWLRQ  
\$GPLVVLRQ 5HTXLUHPHQWV  
'HSDUWPHQWDO 2ULHQWDWLRQ  
&RRUGLQDWRUV

QGLGDF\

DFKRRO 3ROLFLHV  
GXUHV

KRORJ\

J\  
QLPXP  
DOW\ 'RHV QRW DSSO\ WR WKH &OLQLFDO 3URJUDP  
KP  
HV +RXUV  
+RXUV PLQLPXP  
+RXUV  
VHV +RXUV PLQLPXP  
+RXUV PLQLPXP  
RXUVHV  
XP  
VHV +RXUV  
+RXUV

LFXOXP  
&RXUVHV KRXUV

<sup>QG</sup><HDU 5HVHDFK 3URMHFW  
, I <RX +DYH (QWHUHG WKH 3URJUDP :LWK D OD  
5ROH RI 3V\FKRORJ\ DQG WKH )DFXOW\ \$GYLVRU  
5ROH RI WKH 6HFRQG 5HDGHU  
&ULWHULD IRU &RPSOHJLQJ RI WKH  
ORQLWRULQJ 3URJUHVV DQG <HDIQW\ UHVMWRF &RPSOHWH  
<HDU  
<HDU  
<HDU %HJLQVWVWHU  
<HDU %HJLQVWVWHU

3V\FKRORJ\ \*UDGDXWH 3URJUDP +DQGERRN



(YDOXDWLRQ 3URFHGXUH  
\*UDGXDWH \$VVLVWDQW (YDOXDWLRQ  
3URIHVVLQRQDO %HKDYLRU RI 6WXGHQWV  
'HILQLWLRQ RI 3UREOHP %HKDYLRUV  
'HSDUWPHQWDO \$VVHVVPHQW  
'HSDUWPHQWDO \$FWLRQ  
:DUQLQJV  
\$FDGHPLF \$EVHQFH  
'URSSLQJ 2XW  
\*ULHYDQFH 3URFHGXUHV IRU \*UDGXDWH 6WXGH  
/LPLWDWLRQV  
6WHSV LQ WKH 3URFHVV  
5ROH RI WKH \*UDGXDWH 'HDQ  
5ROH RI WKH \*UDGXDWH &RXQFLO

\$SSHQGLFHV

\$FDGHPLF 3HUIRUPDQFH DQG 3URJUHVV (YDOXDWLRQ  
QG < HDU 3URMHFW &RYHU 3DJH  
QG < HDU 3URMHFW 6LJQDWXUH 3DJH  
5HTXHVW WR 7DNH 4XDOLI\LQJ ([DPV

## Introduction

7KH 'HSDUWPHQW RI 3V\FKRORJ\ \*



SODQQLQJ 4XDOLI\LQJ ([DPV VHOHFWWQJGBELVHRQWDERQWWRCSWF  
\*HQHUUOO\ VSHDNVQW\HDDWHD WGWGNGWTLW)DFXBWKS IDF XOW\ P  
VKH KH LV ZRUNLQJ PRVW FORVHO\ RQ UHVHDFK

**Formal Responsibilities**

7KH VWXGHQWTV )DFXOW\ \$GYLVRU  
DGYLVHV VWXGHQWV DERXW FRXUVH VHOHFWLRQ DQG WLPLC  
GHHUPLQHV WUDQVIHU FRXUVVH DQGH LGHWWKHUFWQIGHZQWKKH  
VWXGHQWTV WKHVLV ZLOO UHSODFH WKH QG \H DU SURMHFV  
KHOSV VWXGHQWV FKRRVH IDF XOWR<ZLDWK3ZIRMFHFWKH\ ZLVK W  
IRU WKH &RPPXQLW\ DQG +XPDQ )DFXOWKHSERRUDHPRI DLSHFV  
VXE VSHFLDOW\ DUHDV IRU WKH 4XDOLI\LQJ ([DPV  
HYDOXDWHV WKH VWXGHQW DQQXDOO\  
KHOSV VWXGHQWV WR LGHQWLI\ PDMFQVDEGLZDWHUQWKKILSJ S

**Informal Responsibilities**

7KH )DFXOW\ \$GYLVHRSRQVQERORDDJHWLXGFOQWV IRUWRQWKLH SURJU  
WR JHW D IHHOLQJ IRU KRZ WKH GZSDWKWPHQWZRUHNSHFV DWDIROQ  
RI FRPPLWPHQW UBTXLVROQQGQJEHRSVGLIROVHQQRSRQVLEOH LQ

**Plan of Study**

7KH 3ODQ RI 6WXGX ERQWUHDVWXZLPHQWPKH, WUDSHKDLWLH ZKDW WK  
FRPSOHWH LQ RUGHU WR UHFHLYHMRXWKGHVWIXGHORVGFHWUWLDQNH  
UHTXLUHPHQWV LQ IRUFH DW WKRIWWWRKRVRXWIKLWMLKJKWOKDQYRISG  
VWXGHQWTV DGYDQWDJH WR FRPSGHWHMKHOSOSQHIIRUDEBWKQV  
RI VWXG\ 2WKHUZLVH WKH VWXGHQWV DGGHGVWRMWRKW WRXGHHZV  
DGPLVLRQ 7KH 3VDEH RISSWROVHXBGHWWRU \*UDGXDWH &RRUGLQ  
'HSDUWPHQW &KDLU DQG WKH JUDGXDWH VFKRRO

**Time Limits**

6WXGHQWV VKRXOG\*E DGDZDWHH 6FKRORJWKRQXRUHMKFRGPHSUHH QR O  
\H DU VDIWHU DGPLVLRQ 7KH 3V\FKURORR R XQSDUWRBEGQWMSHFWY  
SURJUHVV WRZDUG WKH FRPSOHWLRQ RI WKHLU GHJUHH SURJUD

**Admission to Candidacy**

\$IWHU VXFFHVVIXO FRPSOHWLRQ RIDXIDVHLVQDWLROV 3DDG DSBH  
WKH VWXGHQW EFRPHV D 3'RFWRSDOV&DQGLXGDDWH L'QJURPPWKKH  
VXFFHVVIXO RUDO GHIHQVH RI WKHRLQW HONXPDWLRQHQWIRHOMG GHD  
6SULQJ VPHVWHU IRU D PLQLXPWRIRQKUHVVH DWHGLAU KRXHQURR O  
,I WKH VWXGHQW DOVR ZRUNV RQ KHVVKHHUP&VWV BHWQWIRROD H G  
WKH VXPPHU

3V\FKRORJ\ \*UDGXDWH 3URJUDP +DQGERRN

## Residency in the Program

\$ JUDGXDWH VWXGHW 'HVS DUHWR R HONORRE/SHVQFK B O/RO HDVW IRXU VH  
VHPHVWHUV IRU DPKHH QOIROLOFHG DSV @JMXDOO :WELRHWDW6W DWH 8QLYH  
LQFOXGLQJ VXPPIHV

## Transfer Credit

### Relevant Graduate School Policies

\*UDGXDWH FUHGUXK QRYNUVWWD QLOWKRW WHUDHGV RQU DH:GFK LWD 6WD  
H[FHSW LQ 'HJUHH 3URJUDPV DQG ZON WRUH QV D HWGHUJ BRFSOHVLFH  
DSSURYHG 3ODQ RI 6WXG\ 6WXGHDOV D PSDU RYDDQ V LUDG XZLWVK FHS  
DDFUHGLWHG JUDGXDWH VFKRRO XQGHU WKH IROORZLQJ FRQGLV

7KH FUHGLW RIIHULQJ LQVWLWXFLRQ LWDQF DWH GRWHGWEAR QK  
JUDGXDWH GHJUHH VSHU RVRJ DPKH DSESUHRGURLOF UHHLGULHWG W R KH FUH  
DDFHSWDEOH WR WKH FUHGLW R ILWVLDG YLQQFWLQV & WJURQLQHLQHV  
WKH FUHGLW LV DSSOLFDEOH LQ RWUDP VRRIG WRQW DQW: LVFR LWWK  
8QLYHUVLV\

,I DSSURYHG E\ WKH GHSDUWPHQQVR FXSRWR OR QRXWK HUZGR B N VKH  
WUDQVIHUHG H[FHX VLRXU R ILQF D HFSW DWHU V GHJUHH

6WXGHQWV DVVXPH UHVSQVLE LUDQMIHRJURIL QIUMDIGXMDMCH FVUHG  
RI 6WXG\ \$Q RIILFLDO WUDQVFUHSW ZRRUWDXLQW QEJWRKH IU B IX

\*UDGXDWH 6FKRROVK, R ZQ RQ ZRKH VHOQLQV XSWR USU RY LW KH F  
DGPLVLRQ WR WKH \*UDGXDWH 6FKRROSQR YDQZ EHVWRKH GPDM  
GHSDUWPHQW LV QHFHVVDU\ WR HQFRUSWHHGD W V WDKH LGRXHUJU  
FDQGLGDWH V SURJUDP

&RXUVHV FRQVLGHUHG IRU WUDQVDFBUHQGLW KH YHU B GNDWFR R  
PXV FDUU\ D PLQLXP JUDGH YDQKH\*RDGHV QRZDU WKRLLQ  
LQFOXGLQJ % ZLOO QRW EH DFFHSWHG

7UDQVIHU FUHGLW W W D W Y W D H F B S W G H B R X U H D U V V R U D U H Z H U E H  
VHPHVWHU LQ ZKLFK WKH GHJUHH ZRUN LV FRPSOHWHG

### Departmental Procedures<sup>1</sup>

\$W WKH EHJLQQLQJ RI WKH ILUVVW VV KIP H V D G Y U WRKH D Q G X G L Q Q F R Q K F  
DGYLVRU VHOHFV FRXUVH ZRUN H R X H Z K W F I G W G D R I V O B U O F U H G L H V L  
ZLOO FRQVXOW UHJDUIGLQH WVK W R W X I S F O P S O D W B I L R S W R K H H F W

&RXUVH ZRUN

7KHVLV 5HVHDFK 3URMHFW

7KH VWXGHQW ZLOO GRYEPLQLD WVKH D R X W X B H Z R W N Z L O W X L E R L H G F R S I R I F W K H W  
WR WKH IDFXOW\ PHPEHU ZKR WHD FVKH WVKH D G R I P S D Q D G E K L G X R K O Y G R B H W X G H Q  
ODFNLQJ VXFK D FRXUVH WR WKH D B F H V R U H U 8 G R S W R U W L O H S U P D J W H D P L D O V  
P D \ L Q F O X G H V I O G D I E S W L R V D O R W H H E R R N V V W X G H Q W  
ZRUN HWF 7KLVG X U R Q Q G V K H G R X G H Q W \ V I L U V V  
VHPHVWHU LQ WKH :68 GRFWRUDO SURJUDP

7KH SURFHGXUH SSOVK B WIDRQVI R R X D V H W U D Q R V H I S G R F R H U V H H T X L W U D Q H G H W D I V F R X U V H V  
HOHFVLYHV DQG FUHGLW IRLV DU H V K R P V L H Q R G H G H W K D W V F V K S V R S U H R F W W W , W H P F R V S H O U W H G L Q

3V\FKRORJ\ \*UDGXDWH 3URJUDP +DQGERRN

)DFXOW\ PHPEHU DSSURRYHHW WKHGWWVIGVDLVLVLRHGLZQVFRQVXORWDMVHLRQDFXOW\ P  
)DFXOW\ PHPEHULPK BQQWQW ZDFZORVPHHPEHRUWVLLVHHQMVHDSMFWRRWKH WKHVLV  
\$GYLVRU LV QRWLILHG RI GLVSRVLWLWQRU DSSRVVWV RU GLVDSSURRYHV WKH U  
7KH DGYLVRU FRPSOHWHV DQG VLSSWHQGDEHVHU 'LVH&LVWH)RGPV  
WKH VWXGHQW ZKR VLJQV WKH IRU&RR\$GYQDWRVHQLGRJUDPP&RR  
UHYLHZV IRUP )RUP LV SODFHG LQ WKH VWXGHQWTV RIILFLDOU

**Exceptions**

2Q RFFDVLQR HIFHSWLRQV WR 'HSDUHWPIQWEDHQRHUFHUVGXDW\$HOOF  
UHTXLUH WKH DSSURRYDORXOWKHS&WRVGHULQDURRJDOPWVXGHQW \$IIDL  
DQG WKH \*UDGXDWHSWLRQOROWRRUHSDUWKPHQW/DLOISRQIRFLWKH 6WX  
&RPPLWWHH LV WKH ILQDO VWHSWKH DGMFLXGLRQWR L WQRVWDXGLQW  
&RPPLWWHH KH RWKWKHURDNYDQFORZUHGFBGXUHV GHVFUL

**Master's Degree**

\$ WHUPLQDO ODVWHU TV 'HJUHH LQV3WIKR RSDUWVQRW DRGIFLWHQV  
DPDVWHU TV SURJUDP +RZHYHU ZKSEWKRXURSQEDVDLPRQVIRIXSHV  
OHWKRGV &RXUVHV 3UHGRFWRUDO HFWHDQSKDIQQFDGGLVQRDQDQK  
SURJUDP WKDW WRWDO DUH VXDFCHRVI6VXG\FRIP\$EHMIGVXDEQGV  
\*UDGXDWH 6FKRRQVWIKHU GRH\$UWHVROOJ'HRDNUB BZDFKRGH





## Clinical Curriculum

### Clinical Core Courses (26 Hours)

6HPLQDU LQ &RPPXQLW\ &OLQLFDO 3V\FKRORJ\  
6HPLQDU LQ 'LYHUVLW\  
(WKLFDQ DQG 3URIHVVLQRQDO ,VVXH V LQ &OLQLFDO  
6HPLQDU LQ &RJQLWLYH %HKDYLRUDO \$VVHVVPHQW  
/ 6HPLQDU LQ &RJQLWLYH %HKDYLRUDO \$VVHVVPHQW  
6HPLQDU LQ &RJQLWLYH %HKDYLRUDO 7KHUHS\  
/ 6HPLQDU LQ &RJQLWLYH %HKDYLRUDO 7KHUHS\ /DE  
6HPLQDU LQ 3HUVRQDOLW\ \$VVHVVPHQW  
6HPLQDU LQ 3V\FKRWKHUHS\  
\$GYDQFHG 3V\FKRSDWKRORJ\

### Clinical Practicum (12 Hours minimum)

6WXGHQWV PXVW WDNH D PLQLPXP FURFXFXU (FOLQLFDO RQ W R I QFSULQD  
IRU WR FUHGLW KRUV

3UDFWLFXP H[SHULPHQW HEDDURI DPHSOXDEOHVWLQROV DQG FRPP  
RUJDQL]DWLRQV QW &RPPXQLW\ &RJQLWLYH %HKDYLRUDO \$VVHVVPHQW  
&HQWHU VHQLRUHQHQW FURFXFXU W R I QFSULQD RQ W R I QFSULQD  
RWKHU FRPPXQLW\ RUJDQL]DWLRQV

\$OO H[WHUQDO SUH SUDFWLFXP DQG GHSHUHG DQ EXDPSUBRNLG H[GHW  
DGYLVRU DQG &OLQLFDO FEHJLQDWRU VHUYLFH 2QH SXBZRD/H RI WKL  
SDUWLFXODU H[SHULPHQW FURFXFXU W R I QFSULQD RQ W R I QFSULQD  
QHFWVDU\ WR FRRUGLQDWH OHUHQDQV DQG W R I QFSULQD RQ W R I QFSULQD  
IDFXOW\ )LQDOO\ LQYROYHPHQW RQ W R I QFSULQD RQ W R I QFSULQD  
FRRUGLQDWHG SULRU WR EHJLQQLQJ DQ\ FOLQLFDO VHUYLFH

&OLQLFDO 3UDFWLFXP HDFK HQD RQ W R I QFSULQD RQ W R I QFSULQD  
KRXUV

### Clinical Internship (3 Hours)

\$ RQH \HDU KRXU FOLQLFDO LQWHUWUHQVLS LQ 3B&RR UD Q \$ VMSX  
SURJUDP 7R DSSO\ IRU D FOLQLFDO W R I QFSULQD RQ W R I QFSULQD  
DQ W R I QFSULQD RQ W R I QFSULQD RQ W R I QFSULQD RQ W R I QFSULQD

,QWHUWUHQVLS LQ &OLQLFDO 3V\FKRORJ\ WR KRXUV

127( 6LQFH VWXGHQWV PD\ QRW SKRSLW KLW KH LFD QGV GHU W W W H  
WDNHQ DQG SDVVHG WKHQ-XQB Q R I QFSULQD RQ W R I QFSULQD RQ W R I QFSULQD  
LQWHUWUHQVLS LQ WKH IDOO RI WKHLU IRXUWK \HDU

### Community Core Courses (6 Hours minimum)

6WXGHQWV DUH UHTXLUHG WR WDNH WZR RI WKH IROORZLQJ FRX

\$SSOLHG 5HVHDFK LQ &RPPXQLW\ 6HWWLQJV  
6HPLQDU LQ &RPPXQLW\ 2UJDQL]DWLRQDO ,QWHUYHQ  
6HPLQDU LQ 3UHYHQWLRQ  
6HPLQDU LQ &RPPXQLW\ /HDGHUVKLS  
6HPLQDU LQ &RPPXQLW\ \$GYRFDQ\ DQG 6RFLDO 3ROL

3V\FKRORJ\ \*UDGXDWK 3URJUDP +DQGERRN

**Community Practicum (3 Hours minimum)**

3UDFWLFXP LQ &RPPXQLW\ 3V\FKRORJ\

**Elective Clinical Courses**

6WXGHQWV VKRXOG WDNH DW OHDFXV\WLEH IFOLHGLFD &RXUWHVVRH  
FRXUVHV DQG VL[ KRXUV PXVW EH LQ FOLQLFDO LQWHUYHQWLRO

(OHFWLYH FRXUVH GHSHQGV XSRQ RDKOHV\WQGH QV\PDG XQLQ XIRGSR  
VWXGHQW\V .IDFXOW\ DGYLVRU

7RWDO +RXUV

## Community Curriculum

### Community Core Courses (18 Hours)

6HPLQDU LQ &RPPXQLW\ &OLQLFDO 3V\FKRORJ\  
\$SSOLHG 5HVHDFK 0HWKRGV LQ &RPPXQLW\ 6HWWLQ  
6HPLQDU LQ &RPPXQLW\ 2UJDQLJDWLRQDO ,QWHUYHQ  
6HPLQDU LQ 3UHYPHQWLQJ  
6HPLQDU LQ &RPPXQLW\ /HDGHUVKLS  
6HPLQDU LQ \$GYRFD\ 6RFLDO 3ROLF\

### Community Practicum (9 Hours)

&RPPXQLW\ VWXGHQWV PXVW FRPSOHW 3HDBWLFXPHGLKWKR  
KDYH WR EH RQH FRQWLQXR XV\HU QURDWRUHV DLWRKDDYH RMRWEHU  
SUDFWLFXP VLWH

3UDFWLFXP LQ &RPPXQLW\ 3V\FKRORJ\ WKUHH HQUR

### Electives

&RPPXQLW\ VWXGHQWV PXVW WDNFRPSOHW 3HDBWLFXPHGLKWKR

# Human Factors Curriculum

## Human Factors Core Courses (15 hours)

3V\FKRORJLFD0 3ULQFLSOHV RI +XPDQ )DFV  
6HPLQDU LQ +XPDQ )DFWRUV 3V\FKRORJ\  
6HPLQDU LQ 6RIWZDUH 3V\FKRORJ\  
6HPLQDU LQ 3HUFHSWLRQ

## Electives

1LQHW\ KRUV RI FRUVH ZRUN D B H Q H T X L K U X G O G R W D N E  
HOHFWLYH FRUVHV RU W P L D \ H Q R W W F E H D W W H D G Q R  
WKH HOHFWLYHV DW OHDVW K V R K H U D G W H L O R E W M G R L X O G  
RXWVLGH RI WKH +XPDQ )DFWRUV S A K R R J U D P O H K O G H W O R H R V  
VSHFLDOWLHV

## Internship

,QWHUQVKLS

6WXGHQWV HQUROOHG LQ WKH +XPDQ )DFWRUV Q3URWHD  
ZKLFK ODVWV D PLQLXP RI WKUHH QRIWV KLW WKHS SXUV  
VWXGHQWV ZLWK H[SHULHQFH ZKLFK RE MH FOWHLYDQWDV B  
ZRXOG QRW QrupDOO\ EH REWDLQD E V O H K B Q Q F W P S X V D Q V  
ZLOO VWDUW WKH SURFHVV RI L Q W D H Q G D W S B U L W H Q H F I H U Z D  
SUDFWLFDO VHWWLQJ VLPLODU WRQZ R H W H K H L K U H J U Z D G X D Z  
,W LV QRW XQFRPPRQ IRU VWXGH Q M O H W R Q G H Y H O W S I G Q

:KLOH HYHU\ HIIRUW LV PDGH WRHE Q H I O G V L E O H D D F Q G V W D X  
DUH FHUWDLQ UHTXLUHPHQWV WR D W W D W D S E S U B S S I G R L Y H  
VLWH VKRXOG

RIIHU DSSOLHG H[SHULHQFH DSSW F S W L H D W H J R D R O W K H

SURYLGH DQ HGXFDWLRQDO H[SHUHQFH F F U H D W K U G L Q  
WKLW PHDQV WKDW WKRVH UHVS R Q V S E X O G H R U W W D S H  
WKH SULPDU\ SXUSR VH LV WR SURW L G H D Q W H D U Q L Q

KDYH VRPHRQH DW WKH LQWHUQVKLS V K O S I R U V G L U Z H R W L L Q  
LQWHUQVKLS DQG ZLOOLQJ WR S U R R J U D P O H K O G H W Y W K Z  
ZD\ SRLQW DQG DW WKH FRQFOXVLS Q H R H U D K E O L Q M K H  
LQWHUQVKLS VXSHUYLVRU ZKR LV NQRZOHG JHDEO

## 2<sup>nd</sup> Year Research Project

7KH QG <H DU 5HVHDSIEKLFDRMUHFVHJHDFKRQDQW FVQD BWHG FRQG  
GXULQJ WKH ILUVW WZR \H DU V R WJ W WUKGIXD WJ W S VLRP HU D Q W W K p € ' H

## Monitoring Progress and Incentives to Complete 2<sup>nd</sup> Year Project

### Year 1

6WXGHQWV VKRXOG EH DOORZHG HVRXWKHWDPHHWRVGNHWXILWPHGHV  
WHUPVRI LQWHUHVW DQG WHPSHUDPHHWHTGQR)DFXONU \$GDLQ RV  
VHPHVWHU <H DU

### Year 2

<sup>QG</sup><H DU 3URMHFWV PXVW EH FRPSOXPHHG QR D D W H G H Q K D Q W K I F R

### Year 3, Beginning of 1<sup>st</sup> Semester

,I W K H H D U 3 U R M H F W L V Q R W F R P S O H W H H G U S U D R D U Q R Q W K H V H E H H J I D Q  
S U R F H G X U H I R X Q & P H Q W H A Q V R K & R P G R F W N Z L W K L Q  
I L A @ € D F X - e D X - i P





## Community & Human Factors Exam Structure

**Type and Extent** 7KH 4XDOLI\LQJV HOPFRBNHFFDRV WDNHQWLQ7WKHH[BSDU  
WDNHQ RQ D GHSOHVFRQSDXOWDU SURKLD7ZRIUH[SRURDHVHVVFKHGXO  
KRXUV RYHU D SHULRG RI WZR GD\

**Nature of Areas and Questions** 7KH QXPEHU RI QDXHWHL RQV DUHQ PFRQGHG D  
E\ WKH VWXGHQW DQG *Required to Take Qualifying Exams* IRU WKH KXV WKHUH LV  
SUHGHWHUPLQH QXPEHU RI DUHDV [SRVRI TXHVWLRQV LQ WKH 4

**Program Specific Areas** 3URJUDP VSHFLILF DUHDV DUH FRISHUDMGHGEKXHDV  
IURP SURJUDP UHTXLUHG FRXUVHVLRQQLVQHGHUSWRJERUWSHPDIM  
+XPDQ )DFWRUV RU &RPPXQLW\ &OLQSDODVWSDFUHDQGRRWKHS

**Concentrated Specialty** (YHU\ VWXGHQW VZLWROK DYUH D RFRQVH QMLFDKWLHG  
FRYHUHG E\ WKHHWDIRQKHZLQOXVWDOOXVEXIGZLQW WHDFXOW\ \$GY  
IDFXOW\ GLUHFWO\ UHODWHG WR WKH VSHFLDOW\ DUHD V

### Appropriate Faculty for Questions

7KH FRQWHQW DUHDV RI HDFK H[DFWLRQV DUH DFRW DWRP ZKRWZU  
'HSDUWPHQW ZKR DUH LQYROYHG LQ HGHVLRQZDWWG RKPVURQV  
WDNHQ WR DVXUH WKDW WKH IDFPHWSZLRYKGLQH DSSURJUDGL  
3URJUDP )DFXOW\

### Grading of Qualifying Exams

(DFK TXHVWLRQ VLVXJDC HG EHVLRQDWHG 3EURWUDPVARRGJGLQDWRU  
ILYH SRLQW VFDOH ZLOO DFW DTXDVLBOLQH LQ VFRULQJ LQGI

/ R Z ) D L  
) D L O  
0DUJLQDO 3DVV  
3DVV  
+LJK 3DVV

7KH VWXGHQWV 3URJUDP &RRUGLQDWRU DRDIFRPH QGDGHLRQX  
3URJUDP )DFXOW\ UHJDUGLQJ 3\$66 )\$, )\$, /7KH GLVDOU RKHSHQWR  
3URJUDP )DFXOW\ 2QO\ 3\$66 )\$, / LV UHSRUWHG WR WKH VWXGH

### Summary of Faculty Responsibilities

#### Role of the Program Faculty

\$SSURYH WKH LQGLYLGXDO HEDOLRVLGHV WQSULRU W  
\$IWHU JUDGLQJ LV FRPSOHWH GHWHUPLQH 3\$66 )\$, / IRU HD

#### Role of Program Coordinator

5HFH *Required to Take Qualifying Exams* IRUP  
5HYLHZV DQG HYDOXDWHV VWXGHQW UHTXHVWV WR WDNH 4X  
5HTXHVWV TXHVWLRQV IURP WKH DSSURSULDWH IDFXOW\ IRU  
3V\FKRORJ\ \*UDGXDWH 3URJUDP +DQGERRN

'HVLJQV WKH 4XDOLI\LQJ ([DPV IRU HDFK VWXGHQW  
2EWDLQV 3URJUDP )DFXOW\ DSSURYDO IRU HDFK H[DP  
'LVWULEXWHV DQG FROOHFWV TXHVWLRQV IRU JUDGLQJ  
&RPPXQLFDWHV WKH UHVXOWV RI WKH DFXODOL\ \$QYLQV WR

**Role of Graduate Coordinator**

6XEPLWV WKH FDOHQGDU IRU WKH 4XDOLI\LQJ ([DPV WR WKH  
2IILFLDOO\ FRPPXQLFDWHV UHVXOWV WR WKH 6FXORLO\ L'QJ D[UD  
&KDLU 'HSDUWPHQWDO )DFXOW\ IDZFKRWH RXMMWGRQWKH 'HS

**Qualifying Exams for Students in the Human Factors Programs**

**Scheduling of Qualifying Exams**

4XDOLI\LQJ ([DPV IRU WKH +XPDQ )ZEWGLEH SURJUDG ZQFH EG BS

**Weeks 12-13** 4XHVWLRQV DUH JUDGHG DQG UHWXUQ

## Dissertations

'RFWRUDO FDQGLGDWHV DUH UHTK USUR WRFWR WSKDHWZL OQ RH LUH  
'LVVHUWDWLRQ 'HIHQVH 7KH SXO SRWUD WH WKH G W XGH LQW D W L D R E Q  
LQGSHSHQGHQW UHVHDFK SURMHFWL ZQLWR PDKH S VD FKREORW D R D V O

### Dissertation Supervisory Committee

7KH SULPDU\ UHVSQRVLELOLW\ RI WWHVHLV VHQW S D U R V Q F X S D H W O V L V  
6XSHUYLVRU\ & RPPLWWHH & KDLU ILQJWRK HXG G V V W K W D W W L X F Q Q L V Q F E  
RI WKH ILQDO 'LVVHUWDWLRQ 'HIHQVH

7KH 'LVVHUWDWLRQ 6XSHUYLVRU\ & RPPLWWHH HUH G X D S B R L F Q V R R G E V  
UHFRPPHQGDWLRQ RI W K H U S S D U R V Q F X O D V B D W H K F & R P P L W W H H  
LGHQWLILHG XSRQ VXEPLVLRQ RU W K W L R Q V G X S M D W L R Q U 3 O D R P P L V  
RI D PLQLXP RI ILYH JUDGDWH JD R D W H Z E W K V D W S O R H D W K H R \* X U  
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) D F X O W \ P X V W D O V R K D Y H D X W K R U G J L D W H L F R Q G E R F W K R U D I O D I R X P V L W V  
PHPEHU WKH \* U D G X D W H D W L Q T H U P H S W X S H Q R X W W G G I S D W K W P H Q W  
W K D W I D F X O W \ I U R P E R W K W K H + X P D O R D U D R V V E H D Q G S U R P P H Q W W G  
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7\SLFDOO\ WKH LQLWLDO FKRLFRRPPLWWHH HL & KDU W D W L D R Q X G X S D I O  
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PHPEHU 1RWL R P S R W L R Q L R Q V R K H X K S H U Y L W R W W B W P R I Q W H H Z L O O  
\*UDGXDWH 6FKRRO RQ WKH 3ODQ SU R G S R X G O S P H L R W L Q R W K H ' L V V H

### Dissertation Proposal Guidelines

7KHUH LV D IRUPDO PHHWLQJ IRW H W H D S B R S R K I D S U R I P D K H J R L D V H R I  
IRU WKH VWXGHQW WR REWDLQ D G F H P E H D Q G R O X K R H Z V W B R I Q P S U R R P H  
VWUHQJWKHQ WKH SURSRVHG UHVHQDOKG S D I Q Q D D W G H S J O D S H R W W K  
EH UHYLHZHG E\ W K H W R P S S W R H D O V I S J L S S S U W D D Q R R U P P X V W E  
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W K L V I R U P D V Z H O O D V R W K H U \* U D G X D W H G D F W K R R O U H T X L U H G I R U

KWWS ZHEV ZLFKK W D O H S X ) R X U B U D G J U F R H & R P S O H W L R Q

7KH VWXGHQW ZKR LV SURSRVLQJ Q D L Q Z I L W K H W K H I G H Q W Y L D Q G V R S  
PHHWLQJ 7KH LQYROYHPHQW RI S H U Y R Q R U Q R M R F P Q W K H H L L W B W W  
RI WKH FRPPLWWHH

\$ ZULWWHQ SURSRV D S S Z R Y F I G I E D W K H H W D X G L R O W T X S H L V Y L V R U \ & R P  
ZLOO EH SURYLGHG WR FRPPLWWHH R P S B R I S B V D O V P O H H D W L V Q J W Z R K Z N  
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D G H W D L O H G O H W K R G R P S O H W L R Q G L Q V W U L P H Q D L U H V L

D SURSRVHG \$ Q D O \ V L V V H F W L R Q W D O D O \ G H G F D Q G H V K R Z W K H

D FRPSOHH UHIHUHQFH OLVW

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,I FKDQJHV RFFXU LQ UHVHDFK ERQGLDQLRQV LQHFKMVLMDHDLDFJK  
FRPPLWWHH PHPEHUV VKRXOG EH ERWRLHFKDWWRSGDWVRVRE  
WR EHVW SURFHGG ZLWK WKH UHVHDFK DQG DSSURYDO RI FKDO

### Support for the Dissertation

,I IXQGV DUH DYDLPHDFV HZLVHSGWEDWV DVOXG MOWSHZLG IRU UHV  
UHODWHG WR WDWLRXG H7RWFV EDVQRHULGHXGLSLWLRQ VWDWLQ  
EH XVHG VKRXOG EHSXEWIPMOWG&WBLVGRFKHEHXQGVG WR UHSURG  
GLVVHUSDWLRQ

### Style Guide

7KH FXGULH@WPreparation of Theses and Dissertations LV DYDLODEOH IRU SXUFKDVH  
8QLYHUVLW\ %RRNWRUHLQVKLW\CHLGHGKIDWHGFKRRO DQG RWKH  
LQIRUPDWLRQ

### Dissertation Defense

7KH ILQDO 'LVVHUSDWLRQ 'HIHQVHGIRFWRU@DUGBJRHE@O F@QGG  
SURFHGGHQJ RSHQ WR WKH SXEODFDGWRPXFVWHEHVWFKHGXOHG GX

\$Q LQYLWDWLRQ WR DWWHQG WKHVLXGHIQWDDQLRQS@UHQVHG ZEU LKW  
\$GYLVRU ZLOO EH GLVWULEXWHG@GRDVOVHSDUWPHQW@D@DFX  
GLUHFWRUV RQ FDPXV WKH 'HDQ RI /LEHUDO \$UWV DQG 6FLHQF

# **Assistantships**

## **Eligibility**

**Health Insurance**

:68 RIIHUV KHDOWK LQVXUDQFH IRU DOO JUDGXDWH VWXGHQWV  
&XUUHQWO\ WKH IXOO FRVW LV 127( IRUKMXPSPULFSHVUFVQPIK  
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<RXU FRVW ZLWK WKHRVXEWKIHGVXLPFH WKADWLEWLGRXU FRVW  
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FRYHUDJH \$OVRODQOXIGQHWQDWHL FQDD,SWKWRQFUDQFH DQG DUH  
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,I \RX TXDOLI\ IRU WKH VXEVLG\ VRKPRQWQHQBODQDQRWCHWJUD  
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# The Psychology Graduate Student Organization

7KH 3V\FKRORJ\ \*UDGXDWH 6WXGHQW RWJJDQLJDDWLRO 13\*62 HGVVBS  
WKH JUDGXDWHKWHXGIFQRVZRZLWKSIDUWPHQVJDDQGXSVRUWHG E\ W  
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DUH QR IHHV FKDUJHG WR EH D PHPEHU RI 3\*62

3\*62 ZDV IRUPHG LQ IRU WKH SXULSRWKHRB SUFKRFRUJUHJGHQD  
DW :LFKLWD 6WDWH 8QLYHUVLWLR 6XQH B WMMO WVKHQ RULRQRD W  
SURPRWH SURIHVWVRRQD DWRDQB RWRB RNDIRNS SURDGLK DWH VWXGH  
SURJUDPV 7R PHHW WKH JRDO RIJDBQRJRWLRRQHDFRQVDQFH ALHQV  
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DWWHQG SURIHVVLRQRQOXFRQMDUHQZSURRDRWEM D3WVHQQGDQFH DW  
FRQIHUHQFHV E\ SURYLGLQJ VXSSRW SRIU DVPXGIFQVP R DFKZRHDR  
DVVLVWDQFH IURP WKH 6WXGHQW \*RGHQJQPRXQVHVVBFBFDWHRSV  
VSHDNHUV ZLWKLQSHDNQXIGLQLHQSDXWPHQWDO FRO

3\*62 DOVR VHUYHV RUNDIRXSSURDGLK DWHVWVW XGHQWVRI WKH RUJ  
DQG VWUHQJWKHQV ZHFKHQFRUDJDXGHWIKHNVXGFKQVRJZLWSDQWPHQW  
RUJDQLJDWLRQ BQW WKH RRUURXWRV WKH HDULDGHQVGHZLWRK RQFH D  
DV ZHOO DV HQMR\ D EUHDN IURP6W KDV RVVHV VYRV DWDGXDLWRQ FE  
VWXGHQWV DQG WKH IDFXOW\ RQ GHSRXLWQHDFIDOL WDWXHG VBF62  
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9LFH 3UHVLGHQW D 7UHDXUHU DGHSDUWZFOSDWWLRQ (LGLW'62 F  
VWXGHQW IURP HDFK GRFWRUDO SURJUDQLFDDQVDFWNHIGVWDRQ G  
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:HGQHVGD\ SULRU WR WKH VWDUW RI FODVVHV LQ WKH )DOO





**Donald D. Sbarra Endowed Fellowship**

7R EH HOLJLEOH D VWXGHQW PXVW

EH HQUROOHG IXOO WLPH LQ D JUDGXDWH GHJUHH SURJ

EH LQ JRRG DFDGHPLF VWDQGLQJ ZLWK D \*3\$ RI DW OHL

GHPRQVWUDWH ILQDQFLDO QHHG

7\SLFDO DZDUG LV IRU DQG DWK HWZLHQ 05\$6 3Z V OPOS E WLX PFR JQ

**Special Research Fellowships - Student Travel**

,Q RUGHU WR HQFRXUDJH UHVHDUFK RQ QH WUKDGE X DWFHK R\OVDXGHA QDV  
\*UDGXDWH 6FKRR O DYZHOJ GHOVORZFLKLS VWUHR\ H\QWX G\HKHW\HZ\ XOWV RI  
SURIHVVLQRQDO PHHWLQJV DQG FRQIHUHQFHV

,Q RUGHU WR EH SHULDOG MUHQG HIRU HOVORZWKLS VWXG

%H LQ JRRG DFDGHPLF VWDQGLQJ LQ D JUDGXDWH GHJU

+DYH DQ DSSURYHQ 3000 R\QO\HX\GX UHZ K D YM KEDHQ Q KR  
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6XEPLW SURRI WKDW WKH SUHVH Q\DDWLLRQO D\VD VD ESHUHQ HDV P  
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6XEPLW WKH DSSOLFOWLRQ IRUPRU U\HKHNW LSDYLROJ IMR O  
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3OHDVH QRWH WKDW IXQGLQJ LZK O LPS\OHGD Q\G R\H\SR D\OICE O H L W K I  
D WUDYHO IHOORZVKLS LI WKH IXQGLQJ IRU WKDW WHUP KDV EH

**Michael P. Tilford Graduate Fellowship**

7KLV IHOORZVKLSO L VD ZDUHGHHGHVQ R\ LZKRL Q R UL W\6V W K W H Q M Q

7R EH HOLJLEOH D VWXGHQW PXVW

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EH LQ JRRG DFDGHPLF VWDQGLQJ

7\SLFDO D ZDUG QG IRU KH ZLQQHU Q LDW W KH H F R Q V J H S R V L X P

**Educational Opportunity Fund**

7K DSSOLFOWLRQ LKWHV\ H Q\H\EMHZL 5 K H\VD 2 H GS J X Q D Q R L D O \$ V V L V W D Q F H I R U D G E H W W D K O R V

3V\FKRORJ\ \*UDGXDWH 3URJUDP +DQGERRN

**Delano Maggard, Jr. Graduate Research Grant**

\$PRXQW RI \$ZDUG      ORDQ

LQ D GHJUHH ERXQG SURJUDP 1RPLQDWHG E\ IDFXOW\

**Ollie A. & J. O. Heskett Graduate Fellowships**

6WXGHQWV PXVW EH QRPLQDWHG E\WKHDEJXQW\GPKHMEHIFRQJGDSIS  
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(OLJLELW\

\$Q\ GHJUHH ERXQG UQDQXDEWHWDQXGGEQWPG\ EH FRQVL

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## Academic and Professional Performance Standards

7KH IDFXOW\ RI WKH GRFWRUDO SURWUDKPDW IDQUMKIS RQVEERORW\ W  
SURYLGH JUDGXDWH VWXGHQWV ZLWKRZDFHGWV W BVMKH QHFH  
SURYLGH HGXFDWLRQDO RSSRUWXQLWLHV LQ VSHFLILF VNLQ  
KHOS VWXGHQWVHGWRQDPSFR RSHLVORQHLS UWKXRWKH UWRLQ DQ  
PDQQHU

7KHVH VNLOOV DUH DFTXLUHG LQ QVGHQFSDDFWRRXP LQQWIKHU QVDEU  
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,W LV WKH UHVSQRVLELQW\ RI WKH IDFXOW\ WR

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DSSOLHG SODFHPHQWV

## Authorship of Papers with Faculty

7KH 'HSDUWPHQW DGKHUV WR WKHQIXFLGHILQHPD QXDW LQKIGQLQV  
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## Academic Requirements

\$ VWXGHQW PXVW QDQVGHQS BQQBW WYBUDJH' RW B W H P D L Q L Q J R F  
WKH SURJUDP ,I D VWXGHQW V E S S G D R B G R Q O R Z D G H P K H F S K I R E Z  
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WHDFKHV

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**Departmental Assessment**

,Q FDVHV LQ ZKLFKWV DQXGHQWKHLKWEFM FKHDRVDBZLQJ TXHVW

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FRQLGHUHG WR EH D SUREOHP \$DULQDQW DQFLLRQVVRUKPRD  
WKDQ D GLVFXVLRQ ZLWK WKH EHV\$GHQVFXQDQJQW HVLIRXV

GHYHORS LQWR D FRPSHWHQW HMRKULFDQ SHWXQBZDV WWK:HK LGHS



\$FDGHPLF \$EVHQFH XS WR RQH FDO'HSODWRHDW PDAKEM UHTQWUHC  
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&RRUGLQDWRU WRHEHWXGEPQW\$HIGLWRU\$RTPHLLWWWPKXVW LQFOXGH V  
\$FDGHPLF \$EVHQFHV DQGQZKHZQVKNHUGRRUHWKXUDSS\$RYHFR \$FDGHP  
SODFHG LQ VWXGHQWTV ILOH D,WV KRXQV VEHWQZVHGVMKDM WLLR  
FRPSOHWLRQ RI WKH GRFWRUDO GHJUHH

8QGHU XQXVXDO FKRXPDS\$QIFHDWVQGIWRUWKR BFLXGMAH WKH \$  
\$EVHQFH PD\ EH UHQHZHG

### Dropping Out

,I D JUDGXDWH HVQXFGHQQWQIDLORXWRKIHDS)SURXOHG \$GKLVRU IRU D  
ZULWWHQ SHUPLVVLRQ RI WKH 'HSDRWRDMEVGVWFSZHCORXGMCBWWZL  
WKLVLQ ZULWLQJ \$Q\ VWXGHQWSZOR P\$WDSVP IRXWDQKNWRRWUPD  
'HSDUWPHQW

### Grievance Procedures for Graduate Students

\*ULHYDQFH SURFHGXUHV DUH GHVLWRHGVWRHSURYILQHSWRLVGHVQVH  
VXSSRVHG FLUFXPWWDI@FI@ WQKZKIKFKYMEHHQ ZURQJHG

#### Limitations

&RQIOLFWV HOLJLEOH IRU UHVROXWLRQ XQGHU WKHVH SURFHGX

## Role of the Graduate Council

, Q DGGLWLRQ WR EHLQJ WKH HOH)DFXGWH SWKHV HQDQXDLWH &RXQ  
&RPPLWWHH RQ ([FHSWLRQV LQ DQWKGYLWBGXDFDSDFFLWROR WKLM  
PD\ EH GLVFKDUJHG E\ WKH &RXQFLO DFWLQJ DV D &RPPLWWHH

## Appendices

\$FDGHPLF 3HUIRUPDQFH DQG 3URJUHVV (YDOXDWLRQ  
QG < HDU 3URMHFW & RYHU 3DJH  
2<sup>nd</sup> Year Project Signature Page



## 2<sup>nd</sup> Year Project Cover Page

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%H 3ODFHG \$ERXW +HUH

7KH \$XWKRU¶V 1DPH +HUH

7KH 'HSDUWPHQW RI 3V\FKRORJ\

:LFKLWD 6WDWH 8QLYHUVLW\

ORQWK <H DU

6XEPLWWHG WR WKH 'HSDUWPHQW RI 3V\FKRORJ\ RI :LFKLWD 6WDWH  
LQ 3DUWLDO )XOILUOPHQW RI WKH 5HTXLUHPHQWV IRU WKH GHJU  
'RFWRU RI 3KLORVRSK\ LQ 3V\FKRORJ\

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Request to Take Qualifying Exams

1DPH RI 6WXGHQW BBBB

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3V\FKRORJ\ \*UDGXDWH 3URJUDP +DQGERRN

# Design Approval Examination Form

Candidate's Name: \_\_\_\_\_

Candidate's File Number: \_\_\_\_\_

7KH XQGHUVLJQHGLVH/PHEUWUWRIRQKHHFLGDIWWRQ&RKPVLVW KDYH UHYLHZ  
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VLJQDWXUHV EHQZDQMGXGDMVPHQNGVMDDFKYN SBRSRMHG OHDGLQJ WR  
GLVVHUWDLRQDEQLG LWKHR\$WUKHGHGELGQWUWR/HFRPSK

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'R 1RW \$SSURYH \$SSURYH ZLWK &RQGLWLRQV \$SSUR  
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3V\FKRORJ\ \*UDGXDWH 3URJUDP +DQGERRN



## Recommendation for Degree Form

\$ UHFRPPHQGDWLRQXIRW EHUWHHTXRUVWURPDUQIGHU\*HJDELYDWHI 6\FKRORJQW V  
EHIRUH WKH RU DW VHQDQD QDEVL RLDWHGULWRKHGLEDMAHQYHDI

3V\FKRORJ\ \*UDGXDWH 3URJUDP ++++ÆHRO

Sample Title Page for a Dissertation

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IXOILQOPHQW RI WKH UHTXLUHPZLOWKVDI ~~College of~~ ODMRU KHGHJUH R  
the Graduate Bulletin. The major is often different than the name of the department

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Name of Professor ODMRU 3URIHVVRU

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# Selections From Policy Statement on Sexual Harassment of Students

## Policy Prohibiting Sexual Harassment

### I. Introduction

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