

## TRAFFIC REGULATIONS APPEALS PROCESS

Wichita State University Police Department

It is the responsibility of each member of the university community to learn and abide by the WSU Traffic Regulations. The Fine Schedule for violations is set by K.S.A. 8- 2118

The University Traffic Appeals Committee will decide your appeal based solely upon your written statement, unless you appear in person to provide additional information. The information below will be used to notify you of the appeals decision. A \$10.00 administrative fee will be assessed if you request to appear in front of the Traffic Appeals Committee and fail to appear without 24- hour notice to the Traffic Appeals Committee. To cancel your appearance with the Traffic Appeals Committee you must e-mail [trafficappeals@wichita.edu](mailto:trafficappeals@wichita.edu) or call the Chairperson at 316 -978-5279. A \$5.00 administrative fee, per ticket, will be assessed for unsuccessful appeals.

Instructions : Appeals must be filed within 20 DAYS after issuance of ticket. Complete the form below and indicate

REASON FOR APPEAL 3OHDVH W\SH \RXU DSSHDO RU 35,17 &/(\$5/<