WICHITA STATE UNIVERSITY

1.10. Proposals Open to the Public :

1.9.1. Proposals as WSU Property: All Proposals become the property of WSU

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2. Any poor performance experienced by WSU with Bidder within the five (5) year period prior to Proposal.
3. Documented experience in providing the same products / services to third parties that are solicited in this RFP.
4. Product, service, and performance.
5. Equipment owned by Bidder to be used in providing requested services.
6. Qualified staff and/or subcontractors.
7. Adequacy and completeness of Proposal.
8. Compliance with the terms and conditions of the RFP; and
9. Response format as required by this RFP.
10. Bidder's anticipated ability to meet RFP requirements.

2.8 Proposal Disclosures:

2.8.1 In the event this is a Sealed Bid, at the time of closing, only the names of those who submitted Proposals shall be made public information. No price information will be released. Bid tab results will not be given to individuals over the telephone. Results may be obtained after contract finalization by obtaining a bid tabulation from the Office of Purchasing. Bid results can be obtained by sending a written request, referencing the Solicitation name and number to the following:

Wichita State University
Office of Purchasing
1845 Fairmount St, Campus Box 38
Wichita, KS 67260-0038
purchasing.office@wichita.edu

2.8.2 Copies of individual Proposals may be obtained under the Kansas Open Records Act (KORA), K.S.A. 45-215, *et seq.*, by submitting an Open Records Request at https://openrecords.wichita.edu. Once your request is received, you will be provided an estimate of the cost. Upon receipt of that amount, the documents will be transmitted to you electronically, except that no information in any Proposal file shall be released until a Contract has been executed or all Proposals have been rejected.

2.9 Retention of Proposals: WSU reserves the right to destroy all Proposals if the RFP is withdrawn, the RFP does not result in an agreed Contract, or in accordance with Kansas law. Late Proposals will not be considered a valid Proposal and shall not be retained unless deemed necessary by WSU.

2.10 Award: An RFP is not considered to be "awarded" until a Contract is executed beth56tntU

SECTION III
PROPOSAL INSTRUCTIONS AND REQUIREMENTS

3.1 Proposal Form & Certifications. Bidders must submit a Proposal that complies with the requirements set forth in Attachment 3: Proposal Requirements. Bidders can include additional information with their Proposal including, but not limited to, photos, renderings, plans, designs, quotes, and references with its Proposal except that all such additional information shall be properly marked to include the Bidder's name and RFP Number and shall make every effort to number all pages. Bidders must fully complete and submit with its Proposal all certifications and forms attached or referenced in this RFP.

3.2 Preparation of Proposal . A Proposal shall not be considered for award if the price in the Proposal was not arrived at independently and without collusion, consultation, communication, or agreement as to any matter related to price with any other Bidder, competitor, or public officer/employee.

3.3 Submission of Proposals . Proposals must be sent / delivered so that it is received by WSU no later than the RFP Closing Date indicated on the RFP Cover Page. WSU prefers that all Proposals be submitted electronically. When submitting electronically:

3.3.1 One (1) electronic version of the Bidder's Proposal, including literature and other supporting documents, shall be sent by email or secured electronic DropBox to the Procurement Officer at the email on the RFP Cover Page.

3.3.2 All emails or communications transmitting Proposals shall contain, for identification, the title, the RFP Number, and the Subject of the RFP.

3.3.3 The Bidder shall email the Proposal attachments or may email instructions for downloading all Proposal documents by Dropbox.

3.3.4 An Adobe PDF document type is preferred, but Microsoft Word, Excel, JPEG, and other formats will be accepted.

3.3.5 Bidders will be contacted if additional information is needed.

3.3.6 Bidders who are unable to submit their Proposal electronically must deliver their Proposal by hand delivery to the Procurement Officer Address identified on the RFP Cover Page. Hand delivered Proposals must be in a sealed envelope, and clearly marked for delivery to the Office of Purchasing, and indicate the assigned RFP number as shown on the first page of this RFP. Please provide three (3) copies of any hand delivered proposals.

3.3.7 Proposals received prior to the Closing Date shall be kept secured and sealed until closing if they are properly identified as instructed above. WSU shall not be responsible for the premature opening of a Proposal or for the rejection of a Proposal that was not received prior to the Closing Date because it was not properly identified.

3.3.8 Late Proposals will not be considered a valid Proposal and will not receive consideration.

3.4 Acknowledgment of Addenda: All Bidders shall acknowledge receipt of any addenda to this RFP. Failure to acknowledge receipt of any addenda may render the Proposal to be non-responsive. Changes to this RFP shall be issued only by the Office of Purchasing in writing.

3.5 Modification of Proposals: A Bidder may modify a Proposal electronically by email or by DropBox transmission at any time prior to the closing date and time for receipt of proposals.

3.6 Withdrawal of Proposals: A Proposal may be withdrawn on written request submitted electronically in email from the Bidder to the Procurement Officer at the Office of Purchasing prior to the RFP Closing Date.

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Standard Manufacturer's Warranty, for all equipment bid, is to be considered a part of these conditions.

Bidders must provide a ONE (1) year PARTS AND LABOR warranty on all devices and/or labor provided as part of an award that results from this Solicitation.

The successful bidder will be the sole point of contact on any problems with the equipment or systems during the warranty period.

The contractor shall be responsible for all work put in under these specifications. The contractor shall make good, repair and replace, at the contractor's own expense, as may be necessary, any defective work, material acceptance, if in the opinion of Wichita State (9Ev)-8 (e ( )0.5 ()0.5 A( )0.5)-8.ntact on t
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ATTACHMENT 5:
MINIMUM QUALIFICATIONS AND PERFORMANCE SPECIFICATIONS

5.1 Experience: All bidders must have a minimum of three (3) years active participation in the applicable industry as a distinct company, providing equipment and systems comparable in size and complexity to the equipment and systems specified. Bidders may be required to furnish information supporting the capability to comply with conditions for bidding and fulfill the contract if receiving an award of contract. Such information may include, but not be limited to, a list of similar size and type projects the Bidder has completed. If Bidder cannot meet this requirement, provide a written explanation as to why. Inability to meet this requirement is not necessarily grounds for disqualification and such determination will be made within the sole discretion of WSU.

5.2 Certification of Specifications Compliance By submission of a bid response and the signatures affixed thereto, the Bidder certifies all products and services proposed in the solicitation meet or exceed all requirements of specifications as set forth in this RFP.

5.3 Certification of Materials Submitted: The response to this RFP, together with the specifications set forth herein and all data submitted by the Bidder to support the response including brochures, manuals, and descriptions covering the operating characteristics of the item(s) proposed, shall become a part of any contract between the successful Bidder and Wichita State University. Any written representation covering such matters as reliability of the item(s), the experience of other users, or warranties of performance shall be incorporated by reference into the contract.

5.4 All equipment and services provided must meet or exceed the specifications outlined in the bid documents. The bidder must clearly demonstrate how their proposal meets or exceeds these requirements.

Item #	Quantity	Item Description: *"The specifications provided are for the CL-124 Sound Rooms by Eckel, an audiology booth that meets or exceeds the required standards. WSU welcomes bids for products that are equivalent to or surpass the specifications of the Eckel model."*
A.1.1. - Acoustic Systems Audiometric Testing Suites	6 each	Audiology Booth Outside dimensions shall be: 258-7/8" x 118-5/8" with a height of 106-1/8" Cam-Lock Wall and Ceiling Construction Wall and ceiling panels shall be 100 mm (4") thick (Walls) and 150mm (6") thick (Ceilings). Wall and ceiling panels shall be fabricated with 14 ga cold rolled steel frames and 16 ga steel outer surfaces, and framing members spaced not more than 610 mm (24") centers. Inner faces shall be 22 ga. cold rolled steel perforated with 2.4 mm (3/32") holes on 4.0 mm (5/32") staggered centers. Acoustic filler shall be inside the panels. Panels shall interlock and provide an acoustical seal using a minimum of two Cam-Lok interlocking panel connectors and a minimum of two sets of closed cell acoustic rubber seals. Floor Construction Floors shall be 75 mm (3") thick with 11 ga. cold rolled steel walking surfaces, 14 ga. cold rolled steel framing members and 16 ga. bottom face sheets. Acoustical filler shall be between sheets. Entire floor shall float on vibration isolators and rails. Isolators shall be rated with a natural frequency of 6.5 Hz. Door Construction

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APPENDIX A COST SHEET
BID FORM

(This form must be completed by bidder to have their bid considered responsive)

Contractor Name: _____

The Contractor hereby agrees to furnish six (6) Acoustic System Audiometric Testing Suites, brand-specific to the specifications utilized for [Brand]_ _____ and [Model]__ _____ , which meet all Project Minimum Requirements as outlined in Attachment 5: Minimum Qualifications and Performance Specifications.

These suites shall be delivered and commissioned at an individual cost of $_____ (inclusive of freight) and a total cost of $_____ (inclusive of freight) within [number] weeks from the receipt of the order.

Lead Time: _____
Warranty: _____
Delivery Timeline : _____

Extended Warranty Detail:
1st additional year warranty: $_____
2nd additional year warranty: $_____
3rd additional year warranty: $_____
4th additional year warranty: $_____

Software Maintenance Detail:
Software Maintenance/year: $_____

Training Detail:
Training Duration: _____ Days
Training Location: _____ On -Site _____ Off-Site
$ Per Training Session: $_____

Please attach separate sheet for consumables and / or replacement parts pricing.

B0001871.A.1.1. Acoustic

ATTACHMENT 6:
FEDERAL FLOWDOWN TERMS AND CONDITIONS

Please Note: The provisions in this attachment are required by the federal government to be included in RFPs

ATTACHMENT 8:
BIDDER SIGNATURE SHEET

INSTRUCTIONS TO BIDDER: Please respond to all questions below. If you intend to rely on any marketing materials or separately submitted proposal document in response to any of the below questions, please reference such materials in response to the relevant question and provide that material along with your responses. Mark any information that is proprietary or business trade secrets as "CONFIDENTIAL."

1. RFP Name:		
2. Bidder Legal Name:		
3. FEIN Number:		
4. Any Other Relevant Name under which Bidder Operates:		
5. Bidder Parent Contractor, if any:	Corporation	
6. Identify Corporate Structure:	Limited Liability Contractor	
	Not for Profit	
	Other Describe:	
7. Address:		
8. Main Telephone Number:		
	Name:	
	Title:	

9. io Person if Awarded Bid: